

In the visa application, you must fill in all mandatory fields, regardless of whether you are applying for a visa for work, on account of your Pole's Card, studies or for any other purpose. The spelling of personal data should correspond to the spelling of the foreign passport to which the visa is to be pasted.

REMARK:

- omitting mandatory sections,
- entering incomplete data, contact details of another person,
- misleading the consul as to employment, continuation of work/study/studies in Poland (e.g. when applying for another visa to work, study, study)
- concealment of visas issued in the last 5 years (in previous passports, for other personal data, revoked/cancelled)
- concealment of fingerprinting
- providing false data about the inviting entity and its address, contact details
- a signature on the questionnaire made by a person other than the applicant or his/her legal guardian

is the basis for refusal to issue a visa.

Submitting an application or attaching supporting documents containing false personal data or false information, testifying untruthfully or concealing the truth or, in order to use it as authentic, forging or altering a document or using such a document as authentic in accordance with Polish law is a crime punishable by a fine, restriction or imprisonment.

Point in the visa form	Comment
1. Last name	You should enter your current surname, according to the spelling in the passport to which the visa is to be pasted. In the case of two-part surnames, do not enter a dash, which is a clerical hyphen.
2. Family name	Each visa applicant must complete this section. If the surname has never been changed, the surname should be entered as in point no. 1. If the surname has been changed - enter all previously used surnames.
3. First Name(s)	You must enter all current names, according to the spelling in the passport to which the visa is to be pasted. In the case of two-part names, we do not write a dash, which is a clerical hyphen.
4. Date of Birth	Enter your date of birth (year-month-day).
5. Place of Birth	City/town , not just a circuit.
6. Country Birth	Enter your country of birth.
7. Current Nationality	You must enter your nationality.
8. Gender	Enter your gender.
9. Marital Status	Marital status must be provided.
10. In the case of minors (children under 18 years of age)	Details of one of the parents/legal guardian who submits the application with which the child travels/joins the child.
11. National identification number	The number taken from the foreign passport , given on the right side under the passport number (e.g. in the case of Ukrainian citizens - the number from the central demographic register).

12. Type of travel document	Enter the type of travel document.
13. Series and number of the travel document	If you have several foreign passports, you must enter the number of the foreign passport to which you want to paste the visa.
14. Date of issue of the travel document	Enter the date of issue of the travel document (year-monthday).
15. Travel document valid until	You must enter the date until which the travel document is valid (year-month-day).
16. Listed by	Enter the name of the country that issued the passport.
17. Home address, e-mail address, telephone number	1) If the applicant currently lives in Ukraine - provide the address and Ukrainian contact phone number. 2) If the applicant currently lives in Polish or another country - please provide the address and contact phone number of the Polish or other country . Providing the data of another person will prevent the consul from contacting the applicant directly.
18. Do you permanently live in a country other than your country of citizenship?	Enter your country of habitual residence if it is different from the country of your nationality.
19. Profession	If you do not find your current profession in the list of professions, please select the option - OTHER and enter the name of your current profession. This also applies to minors, learners, etc. WITHOUT PROFESSION, UNEMPLOYED – refers only to people who do not work anywhere – have not taken up work in Poland, do not work in Ukraine or in another country, do not study – not only in Ukraine, but also in Poland or any other country!
20. Name, address and telephone number of the employer/university	1) If the applicant works in Ukraine – the details of the Ukrainian employer must be provided. 2) If the applicant is currently working in Polish or another country, plans to continue working – provide the details of the Polish employer or employer in another country . 1) If the applicant is currently studying in Ukraine – the details of the Ukrainian university should be provided 2) If the applicant is currently studying in Polish or another country - the details of the Polish university or another country should be provided.
21. Main Destination	If you do not find a suitable destination from the list, please select OTHER and enter the destination.
22. Member State(s) of destination	Enter the Member State(s) of your destination.
23. Member State of first entry into the	Enter the Member State of first entry.
24. Number of entries requested	Requested number of entries.
25. Planned duration of stay	The number of days of stay on the visa is requested.
26. Information on Schengen/national visas issued to a	Applies to all visas received within the last 5 years (including visas that were issued for the applicant's previous foreign passport/name) . If he

foreigner within the last 5 years	does not remember, he ticks YES and enters at least the year approximately. DO NOT select ONLY if the applicant has not received a visa within the last 5 years
27. Were you fingerprinted during the previous visa issuance?	It must be completed regardless of whether you are currently applying for a national or Schengen visa. Yes - the date should be given, if known. No - if you have never been fingerprinted in the consulates of other countries.
28. Authorisation to enter the country of destination	Applies to visas issued for transit purposes.
29. Planned date of arrival in the Republic of Poland	The date of entry into Polish and thus the date of the start of the visa's validity.
30. Planned date of departure from the Republic of Poland	The date of departure from Polish and thus the date of the end of the visa.
31. Name and surname of the inviting person	To be filled in if you have an invitation from a private person.
32. Name and address of the inviting company/organisation	Enter the details of the inviting company/organization along with the phone number.
33. Travel expenses	Select the appropriate ones. In addition to cash, you can also select OTHER - e.g. salary from work In the case of children – SPONSOR (mother/father/legal guardian)
34. Information on the work permit held, certificate of entry of the application in the register of applications for seasonal work, statement on entrusting work to a foreigner or exemption from the obligation to have a work permit	Applies to work visas. for example.: Statement PoOs/11111/23/1111 Permit type 111/2023 Attestation.....
35. Personal data of a family member who is an EU, EEA or CH citizen	If so, the data of the EU, EEA or CH citizen should be provided: surname, first name(s), date of birth, nationality,
36. Relationship to an EU, EEA or CH national	If there is, choose one of the proposed response options: <input type="checkbox"/> spouse <input type="checkbox"/> child <input type="checkbox"/> grandchild <input type="checkbox"/> ascendant, dependent,
37. City and date/Signature	Entries are required in all fields with the annotation City and date/Signature.

By signing the questionnaire, the applicant declares that, to the best of his knowledge, all detailed information submitted by him or her is correct and complete.

We would like to remind you that:

- submission of an application and/or supporting documents containing false personal data or false information, false testimony or concealment of the truth, or, for the purpose of using it as authentic, forgery or alteration of a document or use of such a document as authentic will result in **refusal to issue a national visa or cancellation of a national visa already issued**; it may also result in criminal consequences for it , **in accordance with Polish law.**